



**City Council Workshop & Meeting
Agenda
December 18, 2023
Auburn Hall, Council Chambers**

5:30 P.M. City Council Workshop

- A. Executive session – Legal matter, pursuant to 1 M.R.S.A. §405(6)(E), with possible action to follow under New Business during the City Council meeting.
- B. Norway Savings Bank Arena Floor Project – Marc Gosselin and Consultant

7:00 P.M. City Council Meeting - Roll call votes will begin with Councilor Gerry

Pledge of Allegiance

- I. **Consent Items** – All items with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - 1. **Order 171-12182023***
Confirming Chief Moen’s appointments of Constables/Civil Process Servers without Firearm.
 - 2. **Order 172-12182023***
Confirming the re-appointment of Bryan Bachelder as Local Sealer of Weights and Measures for 2024.
- II. **Minutes** – December 4, 2023, Regular City Council Meeting
- III. **Communications, Presentations and Recognitions**
 - Communication – April 9, 2024, Special Election (Ward 4 School Committee)
 - Communication – Mayoral Appointments
- IV. **Open Session** – *Members of the public are invited to speak to the Council about any issue directly related to City business or any item that does not appear on the agenda.*
- V. **Unfinished Business - None**
- VI. **New Business**
 - 1. **Order 173-12182023**

Confirming Mayor Harmon's Board and Committee Appointments.

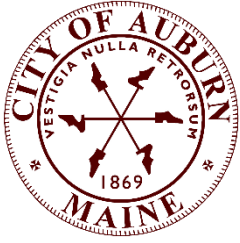
VII. Open Session - *Members of the public are invited to speak to the Council about any issue directly related to City business or any item that does not appear on the agenda*

VIII. Reports

- a. Mayor's Report
- b. City Councilors' Reports
- c. City Manager Report
- d. Finance Report – November 2023

IX. Executive Sessions

X. Adjournment



City of Auburn City Council Information Sheet

Council Workshop or Meeting Date: December 18, 2023

Subject: Executive Session

Information: Legal consultation, pursuant to 1 M.R.S.A. Section 405(6) (E).

Executive Session: On occasion, the City Council discusses matters which are required or allowed by State law to be considered in executive session. Executive sessions are not open to the public. The matters that are discussed in executive session are required to be kept confidential until they become a matter of public discussion. In order to go into executive session, a Councilor must make a motion in public. The motion must be recorded, and 3/5 of the members of the Council must vote to go into executive session. An executive session is not required to be scheduled in advance as an agenda item, although when it is known at the time that the agenda is finalized, it will be listed on the agenda. The only topics which may be discussed in executive session are those that fall within one of the categories set forth in Title 1 M.R.S.A. Section 405(6). Those applicable to municipal government are:

A. Discussion or consideration of the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees of the body or agency or the investigation or hearing of charges or complaints against a person or persons subject to the following conditions:

- (1) An executive session may be held only if public discussion could be reasonably expected to cause damage to the individual's reputation or the individual's right to privacy would be violated;
- (2) Any person charged or investigated must be permitted to be present at an executive session if that person so desires;
- (3) Any person charged or investigated may request in writing that the investigation or hearing of charges or complaints against that person be conducted in open session. A request, if made to the agency, must be honored; and
- (4) Any person bringing charges, complaints or allegations of misconduct against the individual under discussion must be permitted to be present. This paragraph does not apply to discussion of a budget or budget proposal;

B. Discussion or consideration by a school board of suspension or expulsion of a public school student or a student at a private school, the cost of whose education is paid from public funds, as long as:

- (1) The student and legal counsel and, if the student is a minor, the student's parents or legal guardians are permitted to be present at an executive session if the student, parents or guardians so desire;

C. Discussion or consideration of the condition, acquisition or the use of real or personal property permanently attached to real property or interests therein or disposition of publicly held property or economic development only if premature disclosures of the information would prejudice the competitive or bargaining position of the body or agency;

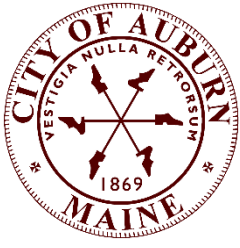
D. Discussion of labor contracts and proposals and meetings between a public agency and its negotiators. The parties must be named before the body or agency may go into executive session. Negotiations between the representatives of a public employer and public employees may be open to the public if both parties agree to conduct negotiations in open sessions;

E. Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency, pending or contemplated litigation, settlement offers and matters where the duties of the public body's or agency's counsel to the attorney's client pursuant to the code of professional responsibility clearly conflict with this subchapter or where premature general public knowledge would clearly place the State, municipality or other public agency or person at a substantial disadvantage;

F. Discussions of information contained in records made, maintained or received by a body or agency when access by the general public to those records is prohibited by statute;

G. Discussion or approval of the content of examinations administered by a body or agency for licensing, permitting or employment purposes; consultation between a body or agency and any entity that provides examination services to that body or agency regarding the content of an examination; and review of examinations with the person examined; and

H. Consultations between municipal officers and a code enforcement officer representing the municipality pursuant to Title 30-A, section 4452, subsection 1, paragraph C in the prosecution of an enforcement matter pending in District Court when the consultation relates to that pending enforcement matter.



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: December 18, 2023

Author: Marc Gosselin, Executive Director of Community Partnerships & Sport Tourism

Subject: Cement Floor Installation on Rink #2

Information: Discussion and request for the remainder of funds needed for the cement floor installation on Rink #2. Staff will discuss the current deficiencies of Rink #2, timing of the project, impacts to the facility and budget.

City Budgetary Impacts: \$500,000

Staff Recommended Action: Discussion

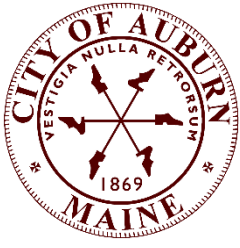
Previous Meetings and History: \$500,000 has been approved and allocated to the project.

City Manager Comments:



I concur with the recommendation. Signature:

Attachments:



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: December 18, 2023

Order: 171-12182023

Author: Jason D. Moen, Chief of Police

Subject: Confirm Chief Moen's appointments of Civilian Process Servers for the Auburn Police Department and Constable Process Servers without firearm/arrest powers (Private) within the City of Auburn.

Information: Chief of Police Moen requests that the Auburn City Council appoint Civilian Process Servers (city employees and volunteers) to serve documents on behalf of the Auburn Police Department and Constable Process Servers without firearm/arrest powers (Private) to serve documents within the City of Auburn for 2024.

City Budgetary Impacts: N/A

Staff Recommended Action: Vote to confirm Chief Moen's appointments of Civilian Process Servers to serve documents on behalf of the Auburn Police Department and Constable Process Servers without firearm/arrest powers (Private) within the City of Auburn for 2024.

Previous Meetings and History: November 6, 2017, January 23, 2017, February 5, 2018, January 7, 2019, February 3, 2020, December 21, 2020, January 3, 2022 – Annually and periodically, requests are made for appointments and re-appointments for the next or current calendar year.

City Manager Comments:

I concur with the recommendation. Signature:

Attachments:



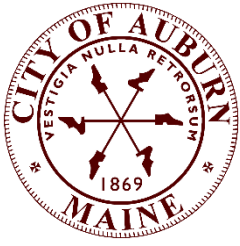
City Council Order

IN CITY COUNCIL

IN CITY COUNCIL

ORDERED, that the City Council hereby appoint the following named persons to serve documents as Civilian Process Servers (employees and volunteers) on behalf of the Auburn Police Department and Constable Process Servers without firearm/arrest powers (Private) within the City of Auburn for 2024. Constable Process Servers (Private) are not an agent or employee of the city or entitled to hold himself/herself out as such and is not authorized to carry a firearm in the performance of his/her duties, and that his/her authority to act as a constable is limited to private employment as a process server.

Martin Moreau	Employee	Civilian Process Servicer	Without Firearm	New Appointment
Anna Brown	Employee	Civilian Process Server	Without Firearm	Re-appointment
Maegan Kyllonen	Employee	Civilian Process Server	Without Firearm	Re-appointment
Kenneth Edgerly	Volunteer	Civilian Process Server	Without Firearm	Re-appointment
Glenn Garry	Volunteer	Civilian Process Server	Without Firearm	Re-appointment
Harry Gorman	Private	Constable Process Server	Without Firearm	Re-appointment



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: December 18, 2023

Order: 172-12182023

Author: Sue Clements-Dallaire, City Clerk

Subject: Sealer of Weights and Measures

Information: The City Council appointed Bryan Bachelder as the city's local Sealer of Weights and Measures in February 2019. He is a retired Maine State Trooper with a history of weights and measures. Mr. Bachelder has successfully passed the national certification programs. T

City Budgetary Impacts: None. No cost to the City.

Staff Recommended Action: Re-appoint Bryan Bachelder as the Sealer of Weights and Measures with a term expiration of December 31, 2024.

Previous Meetings and History: Appointed in 2019 and has been re-appointed each year since.

City Manager Comments:

Phillip Crowell Jr.

I concur with the recommendation. Signature:

Attachments: Order



ORDER 172-12182023

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Bryan Bachelder as the Local Sealer of Weights and Measures with a term expiration of December 31, 2024.

Richard S. Whiting, Ward One
Benjamin J. Weisner, Ward Four
Belinda A. Gerry, At Large

Timothy M. Cowan, Ward Two
Leroy G. Walker, Sr., Ward Five
Jeffrey D. Harmon, Mayor

Stephen G. Milks, Ward Three
Adam R. Platz, At Large
Phillip L. Crowell, Jr., City Manager

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Mayor Levesque called the meeting to order at 7:00 P.M. in the Council Chambers of Auburn Hall and led the assembly in the salute to the flag. All Councilors were present. Councilor Gerry was excused from the meeting at 8:25 pm.

I. Consent Items – All items with an asterisk (*) are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

- 1. Order 152-12042023***
Re-appointing Riley Bergeron to the Planning Board, full member position with a term expiration of 01/01/2027 as nominated by the Appointment Committee.
- 2. Order 153-12042023***
Re-appointing Evan Cyr to the Planning Board, full member position with a term expiration of 01/01/2027 as nominated by the Appointment Committee.
- 3. Order 154-12042023***
appointing Stephen Roop to the Planning Board, full member position with a term expiration of 01/01/2027 as nominated by the Appointment Committee.
- 4. Order 155-12042023***
Accepting the Audit Report.
- 5. Order 156-12042023***
Appointing Wardens and Ward Clerks for a two-year term as outlined in our City Charter.

Councilor Whiting requested that items 1 through 3 (Orders 152-12042023, 153-12042023, and 154-12042023) be removed from the consent agenda and placed under New Business.

Motion was made by Councilor Staples and seconded by Councilor Morin for passage of the two remaining consent items.

Passage 7-0.

II. Minutes – November 20, 2023, Regular City Council Meeting

Motion was made by Councilor Staples and seconded by Councilor Walker to approve the minutes of the November 20, 2023, Regular City Council meeting.

Passage 7-0.

III. Communications, Presentations and Recognitions

Proclamation – Small Business Saturday

IN COUNCIL REGULAR MEETING DECEMBER 4, 2023, VOL. 37 PAGE 108

Recognition of Outgoing Elected Officials (Mayor Levesque, Councilor Hawes, Councilor Morin, Councilor Staples).

Jill Eastman, Finance Director - Finance Report of October 2023

Motion was made by Councilor Milks and seconded by Councilor Walker to accept and place on file the October 2023 Final Finance Report.

Passage 7-0.

Council Communications -

Councilor Walker announced that the United New Auburn Association and the City of Auburn proudly present the Christmas in the Park (Anniversary Park) event scheduled for Saturday, December 9th beginning at 4:00pm.

City Manager Crowell stated that they appreciate the work that Councilor Walker does with the United New Auburn Association, and Christmas in the Park will be a great event. He also wanted to highlight www.auburnchristmasvillage.com which is a great site to go to find out more about the vendors that are there now and leading up to Christmas. He recognized and gave thanks to everyone that contributed to the Thanksgiving dinners that were provided at the Senior and PAL Centers. He thanked the employees of Panolam (Pioneer Plastics) for their donation and introduced John Everly and Susan Hagerstrom, both from Panolam. They donated 30 turkeys and the fixings for the PAL families, adding that it is greatly appreciated.

IV. Open Session

Maureen O'Brien, 42 Winter Street, spoke regarding the ability for citizens to have access to public records.

Dave Griswold, 199 Gamage Avenue, wanted to thank the Council at the end of their terms for their work and commitment and stated that he appreciates their service.

A gentleman who did not identify himself, spoke regarding his property on Penley Corner Road and helping veterans.

V. Unfinished Business

1. Ordinance 21-09182023

Amending the Code of Ordinances, Chapter 14, Article XVIII Adult Use and Medical Marijuana Business licensing. Second reading.

Motion was made by Councilor Staples and seconded by Councilor Hawes for passage.

Public comment – No one from the public spoke.

Passage 7-0.

2. Ordinance 24-11202023

Amending the zoning map to rezone all areas in the LDRR or RR zoning district within the Lake Auburn watershed to the LDCR zoning district. Public hearing and second reading.

Motion was made by Councilor Staples and seconded by Councilor Morin for passage.

Public comment – No one from the public spoke.

Passage 7-0.

3. Ordinance 26-11202023

Amending the zoning map for parcel ID 289-001, 289-002, and 277-026 from AGRP to GB. Public hearing and second reading.

Motion was made by Councilor Milks and seconded by Councilor Morin for passage.

Public hearing –

Renee Cote, Dawes Avenue, asked that the Council consider the will of the majority and keep the lake area undeveloped. She asked that they vote against the amendment.

Peter Dingley stated that people do not want general business by the lake and with all the talk about the festivals we have in the city, have we ever had a lake festival and celebrated the lake?

Deb Desjardins, 2768 Turner Road stated that we are reducing the watershed line adding that she has never seen a watershed line for Lake Auburn. She has for Taylor Pond but not Lake Auburn and urged council not to pass this tonight.

Mike Ouellette, West Auburn Road, provided handouts to the Council and spoke in opposition to the proposed amendment. He said he feels that development of the sand pit would threaten the water quality of the lake. He said he has never had issues with his well water until his neighbor clear cut a lot next to him and has since had to purchase a filtration system. He said he never thought he would need a filtration system as he has now and said don't be fooled that Auburn won't too.

Fred Holler, 352 West Auburn Road stated that it is obvious that the citizens of Auburn regard this as a threat to the lake and don't want this change. He said he thinks passing this is unfair and it is not a "Not in My Back Yard" issue.

John Cleveland, 183 Davis Avenue, stated that this proposed zoning amendment before them was part of a repeal where petitions were signed, and Council had the opportunity to put it out to the voters or to repeal it themselves. He stated that Council chose to repeal the change on September 6, 2022. He further stated that the vote has the same effect and per the city charter, the Council has no authority to vote against the repeal by re-instating it.

Stephen Beale, 575 Johnson Road, stated that while he agrees with most of the comments, he has a specific concern and would like to see the 100-foot buffer around the landfill parcel be retained.

Bruce Rioux, 85 Mary Carroll Street stated that if this passes this will become a large housing development and asked if having 3,000 people living in that area is protecting the lake and asked the Council to think about that before they vote.

Pam Rousseau, 745 West Auburn Road stated that this would be taking more land out of the ag zone when we should be saving it, and then stated that if the area is built up, there have been no studies done on the impact that could have.

Motion was made by Councilor Staples and seconded by Councilor Gerry to amend by excluding the landfill.

Passage 4-3 (Councilors Hawes, Milks, and Morin opposed).

Passage as amended 4-3 (Councilors Gerry, Whiting, and Walker opposed). A roll call vote was taken.

4. Ordinance 27-11202023

Amending the zoning map to reflect the actual drainage boundary based on existing topography of the land and known groundwater flows. Public hearing and second reading.

Motion was made by Councilor Staples and seconded by Councilor Morin for passage.

Public comment – No one from the public spoke.

Passage 6-1 (Councilor Gerry opposed).

5. Ordinance 28-11202023

Amending the Chapter 60, Article XII, Division 4 – Lake Auburn Watershed Overlay District pertaining to animal farms, agricultural buffer strips, septic system buffer strips, and private sewage disposal systems and subsurface wastewater standards and requirements. Public hearing and second reading.

Motion was made by Councilor Morin and seconded by Councilor Staples for passage.

Public hearing –

Kathy Shaw, 1200 Sopers Mill Road, also the Chair of the Natural Products and Agricultural Work Group provided hand-outs to the councilors and stated that this would take a lot of small, non-invasive farming operations out of contention, completely prohibited and she asked to set aside this language to take more time to look at this with more detail.

Pam Rousseau, 745 West Auburn Road, reiterated what Kathy Shaw just stated adding that she would like this set aside and looked at again.

John Cleveland, 183 Davis Avenue, read the last paragraph of a letter from the Lewiston City Administrator that was included in the agenda packet.

Bruce Rioux, 85 Mary Carroll Street commented that in the past, if Lake Auburn came up on a City Council or Planning Board agenda, the Water District Superintendent and microbiologist would attend these meetings addressing the science of the lake when questions came up. He stated that tonight is the first time in the last four years, that the Water District Superintendent has attended a meeting, and he is not answering the questions adding that we are getting our information from the developers, and he is not trusting their answers.

Stephen Beale, 575 Johnson Road stated that he wanted to address the septic design change and added that if this Council wants to do something for the benefit of the watershed, the thing to do would be to pass the septic design but put a cap of 20 permits to be issued over a 25-year period.

Dave Griswold, 199 Gamage Avenue, spoke regarding the language about the non-hobby agriculture stating that the intent was good, but it can be confusing. He said he did some research to see what might fall under that category and he shared that information with the Council. He stated that possibly, rather than make a blanket prohibition under agricultural activities, maybe Council should consider stating what would be allowed such as low impact activities that will not have an impact on the lake if managed properly. He stated he would urge them to take this back to the drawing board and get it right.

Motion was made by Councilor Whiting and seconded by Councilor Gerry to send this to the Natural Product and Agriculture group.

Failed 3-4 (Councilors Hawes, Morin, Milks, and Walker opposed).

Passage of Ordinance 28-11202023 as presented 5-2 (Councilors Gerry and Whiting opposed). A roll call vote was taken.

Councilor Gerry was excused from the meeting and Mayor Levesque called for a 5-minute recess.

VI. New Business

Order 152-12042023

Re-appointing Riley Bergeron to the Planning Board, full member position with a term expiration of 01/01/2027 as nominated by the Appointment Committee. This item was removed from the Consent Agenda.

Motion was made by Councilor Morin and seconded by Councilor Hawes for passage.

Public comment – No one from the public spoke.

Passage 5-0-1 (Councilor Whiting abstained).

Order 153-12042023

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Re-appointing Evan Cyr to the Planning Board, full member position with a term expiration of 01/01/2027 as nominated by the Appointment Committee. This item was removed from the Consent Agenda.

Motion was made by Councilor Hawes and seconded by Councilor Walker for passage.

Public comment – Renee Cote, Dawes Avenue stated this should not be the purview of this Council and they should address it at this time.

Passage 5-0-1 (Councilor Whiting abstained).

Order 154-12042023

Appointing Stephen Roop to the Planning Board, full member position with a term expiration of 01/01/2027 as nominated by the Appointment Committee. This item was removed from the Consent Agenda.

Motion was made by Councilor Staples and seconded by Councilor Hawes for passage.

Motion was made by Councilor Morin and seconded by Councilor Hawes to amend by striking Stephen Roop and replacing him with Timothy Deroche (Stephen Roop withdrew).

Public comment - No one from the public spoke.

Passage 5-0-1 (Councilor Whiting abstained).

Passage as amended 5-0-1 (Councilor Whiting abstained).

1. Public hearing – CDBG PY23 Revised Budget and Action Plan.

Mayor Levesque opened the public hearing at 8:33 pm.

No one from the public spoke. The public hearing closed at 8:33 pm.

2. Order 157-12042023

Authorizing the School Committee to establish a curriculum development reserve fund for the purpose of funding curriculum development materials, equipment, software, and professional development.

Motion was made by Councilor Morin and seconded by Councilor Hawes for passage.

Public comment – No one from the public spoke.

Passage 6-0.

3. Order 158-12042023

Authorizing the naming of “Officer Norman Philbrick Square” (or “Philbrick Square”).

Motion was made by Councilor Walker and seconded by Councilor Hawes for passage.

Public comment – No one from the public spoke.

Passage 6-0.

4. Order 159-12042023

Authorizing the naming Mustang Alley.

Motion was made by Councilor Walker and seconded by Councilor Morin for passage.

Public comment – No one from the public spoke.

Passage 6-0.

5. Order 160-12042023

Authorizing the naming of “Joseph ‘Joe’ Walker Memorial Field” or (“Walker Field”).

Motion was made by Councilor Milks and seconded by Councilor Walker for passage.

Public comment – No one from the public spoke.

Passage 6-0.

6. Order 161-12042023

Authorizing the naming of “Tricia Asselin Memorial Field” or (“Asselin Field”).

Motion was made by Councilor Staples and seconded by Councilor Milks for passage.

Public comment – No one from the public spoke.

Passage 6-0.

7. Order 162-12042023

Allocating funds (Comprehensive Plan Implementation Funding) of up to \$160,767.50 for the replacement structure for R&K Properties LLC (PID 221-074).

Motion was made by Councilor Staples and seconded by Councilor Milks for passage.

Public comment – No one from the public spoke.

Passage 6-0.

8. Order 163-12042023

Approving Tax Increment Financing (TIF) District #31, Academy Street. Public hearing.

Motion was made by Councilor Staples and seconded by Councilor Hawes for passage.

Public hearing – No one from the public spoke.

Passage 4-1-1 (Councilor Whiting opposed, Councilor Milks abstained).

9. Order 164-12042023

Approving Tax Increment Financing (TIF) District #32, Mount Auburn Housing. Public hearing.

Motion was made by Councilor Morin and seconded by Councilor Walker for passage.

Public hearing – No one from the public spoke.

Passage 5-1 (Councilor Staples opposed).

10. Order 165-12042023

Adopting the employment agreement between the city and the City Manager Phillip L. Crowell, Jr.

Motion was made by Councilor Staples and seconded by Councilor Walker for passage.

Public comment – No one from the public spoke.

Passage 6-0.

11. Order 166-12042023

Approving the allocation of American Rescue Plan Act (ARPA) funds for the PAL Center.

Motion was made by Councilor Staples and seconded by Councilor Morin for passage.

Public comment – Maureen Obrien, 42 Winter Street, stated that we should not be spending money without a plan, and she hopes they do not approve this.

Passage 6-0.

12. Order 167-12042023

Authorizing the allocation \$1,823,255.00 from the FY22 undesignated fund balance that's in excess of the recommended 14%.

Motion was made by Councilor Staples and seconded by Councilor Hawes for passage.

Public comment – Kathy Shaw, 1200 Sopers Mill Road asked where these funds were going.

Motion was made by Councilor Walker and seconded by Councilor Milks to allocate an additional \$100,000 from the fund balance to conduct a security evaluation of our public buildings that are accessible to the public.

Passage 6-0.

Motion was made by Councilor Whiting and seconded by Councilor Walker to allocate an additional \$100,000 from the undesignated fund balance to be used for wayfinding signage to use for memorials and other facility naming bringing the allocation to \$2,023,255.00.

Passage 6-0.

Passage of order 167-12042023 as amended 6-0.

13. Resolve 03-12042023

Calling upon the Auburn Water District and the Lake Auburn Watershed Protection Commissioners to begin discussions with the towns in the upper watershed to adopt critical protections for Lake Auburn.

Motion was made by Councilor Morin and seconded by Councilor Walker for passage.

Public comment – No one from the public spoke.

Passage 6-0.

14. Order 168-12042023

Approving the increase to EMS care and transport fees with the first increase taking effect December 11, 2023, and the second increase taking effect April 1, 2024.

Motion was made by Councilor Walker and seconded by Councilor Milks for passage.

Public comment – No one from the public spoke.

Passage 6-0.

15. Order 169-12042023

Authorizing the City Manager to execute the sale of 186 Main Street, Parcel ID 231-020 (city-owned property) to Great Falls Construction, DBA JCS 18, LLC.

Motion was made by Councilor Walker and seconded by Councilor Morin for passage.

Public comment – No one from the public spoke.

Passage 6-0.

16. Order 170-12042023

Directing a review of zoning ordinance text amendments relating to Lake Auburn Watershed Overlay District evidenced by Ordinance 28-11202023.

Motion was made by Councilor Morin and seconded by Councilor Staples for passage.

Public comment – No one from the public spoke.

Passage 6-0.

VII. Open Session

Kathy Shaw, 1200 Sopers Mill Road thanked the Council for creating more community conversations and engagement and she wished them good luck in the future.

VIII. Reports (from sub-committees to Council)

Councilor Staples thanked everyone for the last two years. He stated that his favorite part is how everything has been civil, and they've managed to talk things out and he values that.

Councilor Walker also expressed thanks to the voters, the City Council, and the mayor.

Councilor Morin stated these have been the two most educational years of his life. He said he also appreciates the civility and decency of everyone on the Council, adding that he calls everyone on the Council a friend. He closed by saying that during these two years he has concluded that Auburn is very fortunate to have the level of staff that do this as their day job day in and day out and he is proud of city staff. He said he wishes the next council much luck and success.

Councilor Milks thanked the Council adding that he has learned a lot from everyone up here. He stated that one thing he was taught is that you should listen to people you disagree with. He thanked Mayor Levesque and added that he is looking forward to the next steps and thanked voters for their vote and confidence and he looks forward to working with the next Council.

Councilor Hawes gave thanks to the city staff and echoed comments made by Councilor Morin. He also thanked the Councilors and the Mayor. He wished the newly elected Council good luck, and he thanked Manager Crowell and Assistant Manager Wood.

Councilor Whiting thanked everyone and echoed what Representative Shaw said and added that although they did not always agree, they agreed on more than what they disagreed on.

City Manager Crowell provided an update on the activity on the LAWPCA property on Penley Corner Road.

Mayor Levesque discussed some unresolved items and is hoping there will be follow through on the following. Discussion on eminent domain properties, specifically the Barn on Minot Avenue; the Lewiston Auburn Railroad Corporation is a corporation in which 33% of the shares go to Auburn and the rest go to Lewiston, though 90% of the revenue is derived from Auburn operations whereas a vast majority of the property that doesn't create revenue sits in Lewiston for the most part sitting in a quasi-land trust or a land bank. He added that he has fought vehemently for fairness in this, and they refuse, adding that Auburn isn't getting any economic benefit for the rail that flows through the city and should be addressed; he would like to urge the Council to keep in mind a renegotiation of water costs for our rate payers.

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Lewiston and Auburn splits costs 50/50 though Lewiston uses 63-65% of that water and we pay a disproportionately high amount of the operating costs and this needs to be addressed; Stevens Mills Baseball/Softball fields, we must see that through; one parcel on Mechanics Row that is still left for sale. He would like the Council to see this through; regarding Walton School, there is an order to create a transitional committee with anticipation of closing Walton School. He is leaning towards no at this point and we must take into consideration the growth we've seen in the last few years. He urged everyone to pay attention to the School Committee meeting scheduled for this Wednesday.

In closing, he stated that this is approximately his 158th Council meeting in 6 years, adding that it has been a joy, a pleasure, and he thanked the City Council, City Manager Crowell, Assistant Manager Wood, and city staff for helping and working together, respecting boundaries, and the chain of command. He stated that nationally, Auburn has a great reputation.

IX. Executive Sessions - None


X. Adjournment

Motion was made by Councilor Walker and seconded by Councilor Milks to adjourn.

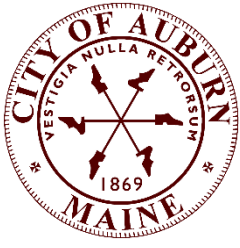
Unanimously approved and the meeting adjourned at 9:16 pm.

A TRUE COPY

ATTEST



Susan Clements-Dallaire, City Clerk



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: December 18, 2023

Author: Sue Clements-Dallaire, City Clerk

Subject: Special Election to be held on April 9, 2024 for the Ward 4 School Committee seat

Information: We did not have anyone file nomination papers for the Ward 4 School Committee seat for the November 7, 2023 Election. Article V, Sec 5.1 of the City Charter requires the city clerk to call for another election to fill the vacant seat. Per charter, nomination papers must be available at least 120 days before the date of the election. Because of that 120 day requirement, we were unable to hold this special election on the same date as the March 5, 2024 Presidential Primary election.

Nomination papers became available on December 11, 2023. The Election is scheduled to be held on April 9, 2024. This election will be for Ward 4 voters only and will be held at Auburn Hall.

City Budgetary Impacts: Approximately \$1,000 for staffing, postage, and the cost of a public notice. Because there will be minimal turnout, we will not be programming the tabulating machines and ordering ballots. We will print our own ballots in house and count the ballots by hand.

Staff Recommended Action: No action required – communication only.

Previous Meetings and History: N/A

City Manager Comments:

Phillip Crowell Jr.

I concur with the recommendation. Signature:

Attachments:



City Council Communication

Mayoral Appointments

The following are Mayoral appointments that do not require confirmation of the City Council.

- ❖ **Appointment Committee** – Adam Platz, Belinda Gerry, Richard Whiting
 - ❖ **Auburn Public Library** – Richard Whiting
 - ❖ **Auburn Sewer District Board of Trustees** – Stephen Milks
 - ❖ **Auburn Water District Board of Trustees** – Mayor, Jeffrey Harmon
 - ❖ **Museum LA (Maine Mill)** – Richard Whiting
 - ❖ **Auburn School Committee** – Adam Platz
 - ❖ **Sustainability & Natural Resource Management Board** – Timothy Cowan
-



**City of Auburn
City Council Information Sheet**

Council Workshop or Meeting Date: December 18, 2023

Order: 173-12182023

Author: Sue Clements-Dallaire, City Clerk

Subject: Confirming the Mayor's Appointments to Agencies, Boards, Committees and Commissions

Information: The Mayor has made the following recommendations to the Agencies, Boards, Committees, and Commissions that will provide City representation which will advance the interests of the City of Auburn. Council confirmation is required.

Maine Waste to Energy – Leroy Walker
Auburn Lewiston Municipal Airport Board – Benjamin Weisner
Audit Committee – Belinda Gerry and Richard Whiting
AVCOG Executive Committee – Phil Crowell and Brian Wood
AVCOG General Assembly – Belinda Gerry and Richard Whiting
LATC – Timothy Cowan
LA911 – Benjamin Weisner and Patricia Madore

City Budgetary Impacts: N/A

Staff Recommended Action: Recommend passage.

Previous Meetings and History: Terms expire December 2025

City Manager Comments:

Phillip Crowell Jr.

I concur with the recommendation. Signature:

Attachments:



City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby confirms Mayor Harmon’s recommendations and appointments to the Agencies, Boards, Committee’s and Commissions as listed below.

<p><u>Auburn-Lewiston Municipal Airport:</u> Benjamin Weisner</p> <p><u>Audit Committee:</u> Richard Whiting Belinda Gerry</p> <p><u>AVCOG:</u> Phil Crowell (Executive Committee) Brian Wood (Executive Committee) Belinda Gerry (General Assembly) Richard Whiting (General Assembly)</p>	<p><u>Lewiston-Auburn 911 Committee</u> Patricia Mador Benjamin Weisner</p> <p><u>LATC (Lewiston Auburn Transit Committee):</u> Timothy Cowan</p> <p><u>Maine Waste to Energy:</u> Leroy Walker</p>
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City of Auburn, Maine

"Maine's City of Opportunity"

Financial Services



TO: Phillip Crowell, City Manager
FROM: Jill Eastman, Finance Director
REF: November 2023 Financial Report
DATE: December 18, 2023

The following is a discussion regarding the significant variances found in the City's October financial report. Please note that although the monthly financial report contains amounts reported by the School Department, this discussion is limited to the City's financial results and does not attempt to explain any variances for the School Department.

The City has completed its fourth month of the current fiscal year. As a guideline for tracking purposes, revenues and expenditures should amount to approximately 41.7% of the annual budget. However, not all costs and revenues are distributed evenly throughout the year; individual line items can vary based upon cyclical activity.

Revenues

Revenues collected through November 30th, including the school department were \$51,439,616, or 45.45%, of the budget. The municipal revenues including property taxes were \$35,068,005, or 47.46% of the budget which is more than the same period last year by \$1,379,668. The accounts listed below are noteworthy.

- A. September 15th the first installment for real estate taxes were due. The current year tax revenue is at 49.72% as compared to 50.11% last year or \$527,410 more than last year.
- B. Excise tax for the month of November is at 44.80%. This is an increase of \$55,116 compared to FY 23.
- C. State Revenue Sharing for the month of November is 49.17% or \$2,937,753. This is an increase from last November of \$145,875.
- D. EMS Transport is at 46.22% or \$677,100, which is a slight increase from last year of \$61,718.

Expenditures

City expenditures through November 2023 were \$25,860,432 or 47.800% of the budget. This is a total decrease over last year of \$825,223 Noteworthy variances are:

- A. The largest decrease is the transfers to the TIF accounts due to timing of the transfers. These transfers were made the beginning of December 2023, instead of November.

Investments

This section contains an investment schedule as of November 30th. Currently the City's funds are earning an average interest rate of 4.29% compared to 2.35% at this time last year.

Respectfully submitted,

A handwritten signature in black ink that reads "Jill M Eastman". The signature is written in a cursive, flowing style.

Jill M. Eastman
Finance Director

CITY OF AUBURN, MAINE
BALANCE SHEET - CITY GENERAL FUND AND WORKERS COMP FUND
AS of November 2023, October 2023, and June 2023

	November 30 2023	October 31 2023	Increase (Decrease)	Unaudited JUNE 30 2023
ASSETS				
CASH	\$ 41,635,592	\$ 36,417,944	\$ 5,217,648	\$ 43,592,529
RECEIVABLES			-	
ACCOUNTS RECEIVABLES	3,343,716	3,202,599	141,117	2,703,976
TAXES RECEIVABLE-CURRENT	24,211,518	24,552,202	(340,684)	949,747
DELINQUENT TAXES	611,574	610,037	1,537	442,839
TAX LIENS	819,526	879,932	(60,406)	430,056
NET DUE TO/FROM OTHER FUNDS	(11,139,460)	1,067,324	(12,206,784)	(11,595,819)
	<hr/>			
TOTAL ASSETS	\$ 59,482,466	\$ 66,730,038	\$ (7,247,572)	\$ 36,523,328
 LIABILITIES & FUND BALANCES				
ACCOUNTS PAYABLE	\$ (20,605)	\$ 3,613,786	\$ (3,634,391)	\$ 901,846
PAYROLL LIABILITIES	(188,092)	(349,021)	160,929	(350,435)
ACCRUED PAYROLL	245,746	245,746	0	(570,829)
STATE FEES PAYABLE	(81,299)	(169,350)	88,051	(129,140)
ESCROWED AMOUNTS	(32,713)	(32,662)	(51)	(32,462)
DEFERRED REVENUE	(25,618,817)	(26,018,370)	399,553	(1,798,833)
DUE TO OTHER FUNDS	-	-	-	-
	<hr/>			
TOTAL LIABILITIES	\$ (25,695,780)	\$ (22,709,871)	\$ (2,985,910)	\$ (1,979,853)
FUND BALANCE - UNASSIGNED/ASSIGNED	\$ (31,037,870)	\$ (41,021,351)	9,983,481	\$ (31,544,658)
FUND BALANCE - RESTRICTED	(2,059,553)	(2,309,553)		(2,309,553)
FUND BALANCE - NON SPENDABLE	(689,263)	(689,263)	-	(689,263)
	<hr/>			
TOTAL FUND BALANCE	\$ (33,786,686)	\$ (44,020,167)	\$ 10,233,481	\$ (34,543,474)
	<hr/>			
TOTAL LIABILITIES AND FUND BALANCE	\$ (59,482,466)	\$ (66,730,038)	\$ 7,247,571	\$ (36,523,327)

CITY OF AUBURN, MAINE
REVENUES - GENERAL FUND COMPARATIVE
THROUGH November 3, 2023 VS November 30, 2022

REVENUE SOURCE	FY 2024 BUDGET	ACTUAL REVENUES THRU NOV 2023	% OF BUDGET	FY 2023 BUDGET	ACTUAL REVENUES THRU NOV 2022	% OF BUDGET	VARIANCE
TAXES							
PROPERTY TAX REVENUE-	\$ 53,935,348	\$ 26,817,008	49.72%	\$ 52,463,320	\$ 26,289,598	50.11%	\$ 527,410
PRIOR YEAR TAX REVENUE	\$ -	\$ 368,625		\$ -	\$ 92,633		\$ 275,992
HOMESTEAD EXEMPTION REIMBURSEMENT	\$ 1,770,000	\$ 1,320,847	74.62%	\$ 1,770,000	\$ 1,322,921	74.74%	\$ (2,074)
EXCISE	\$ 4,535,000	\$ 2,031,736	44.80%	\$ 4,435,000	\$ 1,976,620	44.57%	\$ 55,116
PENALTIES & INTEREST	\$ 80,000	\$ 35,310	44.14%	\$ 120,000	\$ 19,952	16.63%	\$ 15,358
TOTAL TAXES	\$ 60,320,348	\$ 30,573,526	50.69%	\$ 58,788,320	\$ 29,701,724	50.52%	\$ 871,802
LICENSES AND PERMITS							
BUSINESS	\$ 240,000	\$ 108,677	45.28%	\$ 190,000	\$ 121,931	64.17%	\$ (13,254)
NON-BUSINESS	\$ 199,100	\$ 185,255	93.05%	\$ 195,250	\$ 137,440	70.39%	\$ 47,815
TOTAL LICENSES	\$ 439,100	\$ 293,931	66.94%	\$ 385,250	\$ 259,371	67.33%	\$ 34,560
INTERGOVERNMENTAL ASSISTANCE							
STATE-LOCAL ROAD ASSISTANCE	\$ 400,000	\$ -	0.00%	\$ 400,000	\$ -	0.00%	\$ -
STATE REVENUE SHARING	\$ 5,975,000	\$ 2,937,753	49.17%	\$ 4,504,100	\$ 2,791,878	61.99%	\$ 145,875
WELFARE REIMBURSEMENT	\$ 125,000	\$ 142,558	114.05%	\$ 83,912	\$ 16,955	20.21%	\$ 125,603
OTHER STATE AID	\$ 94,000	\$ 12,883	13.71%	\$ 32,000	\$ -	0.00%	\$ 12,883
CITY OF LEWISTON	\$ 182,000	\$ -	0.00%	\$ 182,000	\$ -	0.00%	\$ -
TOTAL INTERGOVERNMENTAL ASSISTANCE	\$ 6,776,000	\$ 3,093,194	45.65%	\$ 5,202,012	\$ 2,808,833	54.00%	\$ 284,361
CHARGE FOR SERVICES							
GENERAL GOVERNMENT	\$ 355,550	\$ 66,421	18.68%	\$ 361,400	\$ 49,046	13.57%	\$ 17,375
PUBLIC SAFETY	\$ 26,400	\$ 12,401	46.97%	\$ 30,800	\$ 38,340	124.48%	\$ (25,939)
EMS TRANSPORT	\$ 1,465,000	\$ 677,100	46.22%	\$ 1,350,000	\$ 615,382	45.58%	\$ 61,718
TOTAL CHARGE FOR SERVICES	\$ 1,846,950	\$ 755,921	40.93%	\$ 1,742,200	\$ 702,768	40.34%	\$ 53,153
FINES							
PARKING TICKETS & MISC FINES	\$ 23,000	\$ 10,633	46.23%	\$ 28,000	\$ 10,627	37.95%	\$ 6
MISCELLANEOUS							
INVESTMENT INCOME	\$ 45,000	\$ 178,181	395.96%	\$ 30,000	\$ 21,538	71.79%	\$ 156,643
RENTS	\$ 75,000	\$ 5,032	6.71%	\$ 75,000	\$ 2,614	3.49%	\$ 2,418
UNCLASSIFIED	\$ 20,000	\$ 43,804	219.02%	\$ 20,000	\$ 55,910	279.55%	\$ (12,106)
COMMERCIAL SOLID WASTE FEES	\$ -	\$ 24,919		\$ -	\$ 26,038		\$ (1,119)
SALE OF PROPERTY	\$ 100,000	\$ 11,494	11.49%	\$ 100,000	\$ 678	0.68%	\$ 10,816
MMWAC HOST FEES	\$ 240,000	\$ 77,370	32.24%	\$ 240,000	\$ 96,713	40.30%	\$ (19,343)
TRANSFER IN: TIF	\$ 1,500,000	\$ -	0.00%	\$ 1,140,000	\$ -	0.00%	\$ -
TRANSFER IN: Other Funds	\$ 362,500	\$ -	0.00%	\$ 619,000	\$ -	0.00%	\$ -
ENERGY EFFICIENCY							\$ -
SPONSORSHIPS - COMMUNITY ENGAGEMENT	\$ 40,000	\$ -		\$ -	\$ 32,700		\$ -
CDBG	\$ 588,154	\$ -	0.00%	\$ 588,154	\$ -	0.00%	\$ -
UTILITY REIMBURSEMENT	\$ 20,000	\$ -	0.00%	\$ 20,000	\$ 1,523	7.62%	\$ (1,523)
CITY FUND BALANCE CONTRIBUTION	\$ 1,500,000	\$ -	0.00%	\$ 1,500,000	\$ -	0.00%	\$ -
TOTAL MISCELLANEOUS	\$ 4,490,654	\$ 340,800	7.59%	\$ 4,332,154	\$ 237,714	5.49%	\$ 135,786
TOTAL GENERAL FUND REVENUES	\$ 73,896,052	\$ 35,068,005	47.46%	\$ 70,477,936	\$ 33,721,037	47.85%	\$ 1,379,668
SCHOOL REVENUES							
EDUCATION SUBSIDY	\$ 36,663,037	\$ 16,276,835	44.40%	\$ 34,826,024	\$ 14,410,343	41.38%	\$ 1,866,492
EDUCATION	\$ 611,103	\$ 94,776	15.51%	\$ 489,465	\$ 48,781	9.97%	\$ 45,995
SCHOOL FUND BALANCE CONTRIBUTION	\$ 2,000,000	\$ -	0.00%	\$ 1,251,726	\$ -	0.00%	\$ -
TOTAL SCHOOL	\$ 39,274,140	\$ 16,371,611	41.69%	\$ 36,567,215	\$ 14,459,124	39.54%	\$ 1,912,487
GRAND TOTAL REVENUES	\$ 113,170,192	\$ 51,439,616	45.45%	\$ 107,045,151	\$ 48,180,161	45.01%	\$ 3,292,155

CITY OF AUBURN, MAINE
EXPENDITURES - GENERAL FUND COMPARATIVE
THROUGH November 30, 2023 VS November 30, 2022

DEPARTMENT	FY 2024 BUDGET	EXP THRU NOV 2023	% OF BUDGET	FY 2023 BUDGET	EXP THRU NOV 2022	% OF BUDGET	VARIANCE
ADMINISTRATION							
MAYOR AND COUNCIL	\$ 171,750	\$ 55,274	32.18%	\$ 170,500	\$ 48,176	28.26%	\$ 7,098
CITY MANAGER	\$ 695,009	\$ 249,259	35.86%	\$ 510,978	\$ 198,353	38.82%	\$ 50,906
COMMUNICATIONS & ENGAGEMENT	\$ 356,522	\$ 134,979	37.86%	\$ 218,746	\$ 69,720	31.87%	\$ 65,259
CITY CLERK	\$ 290,268	\$ 125,504	43.24%	\$ 257,506	\$ 117,923	45.79%	\$ 7,581
FINANCE	\$ 1,228,112	\$ 549,595	44.75%	\$ 1,138,802	\$ 438,879	38.54%	\$ 110,716
HUMAN RESOURCES	\$ 246,260	\$ 100,828	40.94%	\$ 222,099	\$ 84,141	37.88%	\$ 16,687
INFORMATION TECHNOLOGY	\$ 917,487	\$ 503,888	54.92%	\$ 827,000	\$ 390,538	47.22%	\$ 113,350
TOTAL ADMINISTRATION	\$ 3,905,408	\$ 1,719,327	44.02%	\$ 3,345,631	\$ 1,347,730	40.28%	\$ 371,597
COMMUNITY SERVICES							
PLANNING & PERMITTING	\$ 682,189	\$ 281,808	41.31%	\$ 666,629	\$ 294,009	44.10%	\$ (12,201)
ECONOMIC DEVELOPMENT	\$ 123,893	\$ 81,152	65.50%	\$ 286,598	\$ 121,175	42.28%	\$ (40,023)
BUSINESS & COMMUNITY DEVELOPMENT	\$ 710,692	\$ 151,544	21.32%	\$ 671,411	\$ 117,951	17.57%	\$ 33,593
HEALTH & SOCIAL SERVICES	\$ 180,825	\$ 272,679	150.80%	\$ 119,875	\$ 45,623	38.06%	\$ 227,056
RECREATION & SPORTS TOURISM	\$ 722,416	\$ 246,881	34.17%	\$ 762,440	\$ 251,381	32.97%	\$ (4,500)
PUBLIC LIBRARY	\$ 1,138,659	\$ 394,104	34.61%	\$ 1,084,437	\$ 451,850	41.67%	\$ (57,746)
TOTAL COMMUNITY SERVICES	\$ 3,558,674	\$ 1,428,168	40.13%	\$ 3,591,390	\$ 1,281,989	35.70%	\$ 146,179
FISCAL SERVICES							
DEBT SERVICE	\$ 8,334,544	\$ 7,382,946	88.58%	\$ 8,361,254	\$ 7,549,963	90.30%	\$ (167,017)
CAPITAL INVESTMENT & PURCHASING	\$ 783,252	\$ 296,537	37.86%	\$ 672,473	\$ 253,180	37.65%	\$ 43,357
WORKERS COMPENSATION	\$ 715,400	\$ 715,400	100.00%	\$ 698,000	\$ 698,000	100.00%	\$ 17,400
WAGES & BENEFITS	\$ 8,257,879	\$ 2,859,049	34.62%	\$ 7,876,393	\$ 2,723,280	34.58%	\$ 135,769
EMERGENCY RESERVE (10108062-670000)	\$ 550,000	\$ -	0.00%	\$ 461,230	\$ -	0.00%	\$ -
TOTAL FISCAL SERVICES	\$ 18,641,075	\$ 11,253,932	60.37%	\$ 18,069,350	\$ 11,224,423	62.12%	\$ 29,509
PUBLIC SAFETY							
FIRE & EMS DEPARTMENT	\$ 6,304,713	\$ 2,511,090	39.83%	\$ 5,693,284	\$ 2,332,875	40.98%	\$ 178,215
POLICE DEPARTMENT	\$ 5,207,160	\$ 2,129,312	40.89%	\$ 4,945,034	\$ 1,750,161	35.39%	\$ 379,151
TOTAL PUBLIC SAFETY	\$ 11,511,873	\$ 4,640,402	40.31%	\$ 10,638,318	\$ 4,083,036	38.38%	\$ 557,366
PUBLIC WORKS							
PUBLIC WORKS DEPARTMENT	\$ 6,108,837	\$ 2,451,403	40.13%	\$ 5,600,109	\$ 1,881,743	33.60%	\$ 569,660
SOLID WASTE DISPOSAL*	\$ 1,386,000	\$ 424,074	30.60%	\$ 1,320,000	\$ 415,669	31.49%	\$ 8,405
WATER AND SEWER	\$ 792,716	\$ 390,602	49.27%	\$ 792,716	\$ 390,602	49.27%	\$ -
TOTAL PUBLIC WORKS	\$ 8,287,553	\$ 3,266,079	39.41%	\$ 7,712,825	\$ 2,688,014	34.85%	\$ 578,065
INTERGOVERNMENTAL PROGRAMS							
AUBURN-LEWISTON AIRPORT	\$ 205,000	\$ 204,819	99.91%	\$ 205,000	\$ 206,299	100.63%	\$ (1,480)
E911 COMMUNICATION CENTER	\$ 1,287,401	\$ 360,668	28.02%	\$ 1,217,713	\$ 608,856	50.00%	\$ (248,188)
LATC-PUBLIC TRANSIT	\$ 400,079	\$ -	0.00%	\$ 431,811	\$ -	0.00%	\$ -
LA ARTS	\$ 20,000	\$ 15,000	75.00%	\$ 30,000	\$ 15,000	50.00%	\$ -
TAX SHARING	\$ 260,000	\$ -	0.00%	\$ 260,000	\$ -	0.00%	\$ -
TOTAL INTERGOVERNMENTAL	\$ 2,172,480	\$ 580,487	26.72%	\$ 2,144,524	\$ 830,155	38.71%	\$ (249,668)
COUNTY TAX							
TIF (10108058-580000)	\$ 2,972,037	\$ 2,972,037	100.00%	\$ 2,761,220	\$ 2,761,220	100.00%	\$ 210,817
OVERLAY	\$ 3,049,803	\$ -	0.00%	\$ 3,049,803	\$ 2,479,088	81.29%	\$ (2,479,088)
	\$ -	\$ -		\$ -	\$ -		\$ -
TOTAL CITY DEPARTMENTS	\$ 54,098,903	\$ 25,860,432	47.80%	\$ 51,313,061	\$ 26,695,655	52.03%	\$ (835,223)
EDUCATION DEPARTMENT	\$ 59,071,289	\$ 10,027,615	16.98%	\$ 55,732,090	\$ 15,329,888	27.51%	\$ (5,302,273)
TOTAL GENERAL FUND EXPENDITURES	\$ 113,170,192	\$ 35,888,047	31.71%	\$ 107,045,151	\$ 42,025,543	39.26%	\$ (6,137,496)

**CITY OF AUBURN, MAINE
INVESTMENT SCHEDULE
AS OF November 30, 2023**

INVESTMENT	FUND	BALANCE November 30, 2023	BALANCE October 31, 2023	INTEREST RATE
ANDROSCOGGIN BANK 449	CAPITAL PROJECTS	\$ 13,070,201.01	\$ 7,048,672.14	2.00%
ANDROSCOGGIN BANK 502	SR-TIF	\$ 1,054,623.81	\$ 1,052,675.41	2.00%
ANDROSCOGGIN BANK 836	GENERAL FUND	\$ 25,847,043.87	\$ 15,803,296.79	2.00%
ANDROSCOGGIN BANK 801	WORKERS COMP	\$ 53,660.22	\$ 53,561.11	2.00%
ANDROSCOGGIN BANK 684	EMS CAPITAL RESERVE	\$ 346,951.33	\$ 346,310.39	2.00%
ANDROSCOGGIN BANK 414	INGERSOLL TURF FACILITY	\$ 231,661.08	\$ 231,233.17	2.00%
ANDROSCOGGIN BANK 0888	ELHS FUNDRAISING	\$ 476,435.18	\$ 475,555.04	2.00%
ANDROSCOGGIN BANK	ELHS CONSTRUCTION	\$ 114,466.88	\$ 248,574.53	2.00%
NOMURA 2	ELHS Bond Proceeds	\$ 13,347,999.00	\$ 18,564,969.00	2.08%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.30%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.00%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.15%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.15%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.25%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.40%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.50%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.45%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.15%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.30%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.50%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.30%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.50%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.30%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.50%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.80%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.40%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.75%
Northern Capital Securities CD	GENERAL FUND	\$ 250,000.00	\$ 250,000.00	5.60%
GRAND TOTAL		\$ 59,293,042.38	\$ 48,574,847.58	4.29%

EMS BILLING
SUMMARY OF ACTIVITY
July 1, 2023 - June 30, 2024
Report as of November 30, 2023

	Beginning	November 2023					Ending
	Balance 11/1/2023	New Charges	Payments	Refunds	Adjustments	Write-Offs	Balance 11/30/2023
Bluecross	\$ 46,344.72	\$ 13,878.60	\$ (15,499.70)		\$ (1,326.16)		\$ 43,397.46
Intercept	\$ (669.20)	\$ -	\$ (400.00)				\$ (1,069.20)
Medicare	\$ 332,641.13	\$ 150,402.45	\$ (76,818.30)		\$ (113,913.40)		\$ 292,311.88
Medicaid	\$ (8,808.05)	\$ 53,655.00	\$ (45,582.25)		\$ (35,596.03)		\$ (36,331.33)
Other/Commercial	\$ 110,288.92	\$ 19,624.05	\$ (12,538.78)		\$ (2,616.52)		\$ 114,757.67
Patient	\$ 91,504.61	\$ 6,522.20	\$ (11,682.07)	\$ -		\$ (8,485.88)	\$ 77,858.86
Worker's Comp	\$ (8,065.81)	\$ 859.40	\$ -				\$ (7,206.41)
TOTAL	\$ 563,236.32	\$ 244,941.70	\$ (162,521.10)	\$ -	\$ (153,452.11)	\$ (8,485.88)	\$ 483,718.93

EMS BILLING
BREAKDOWN -TOTAL CHARGES
July 1, 2023 - June 30, 2024
Report as of November 30, 2023

	July 2023	August 2023	Sept 2023	Oct 2023	Nov 2023	Totals	% of Total
Bluecross	\$ 12,163.20	\$ 17,050.40	\$ 11,900.40	\$ 18,210.00	\$ 13,878.60	\$ 73,202.60	5.22%
Intercept	\$ -	\$ (969.20)	\$ 200.00	\$ 300.00	\$ -	\$ (469.20)	-0.03%
Medicare	\$ 144,760.40	\$ 176,422.00	\$ 141,352.25	\$ 217,867.20	\$ 150,402.45	\$ 830,804.30	59.24%
Medicaid	\$ 61,035.00	\$ 82,884.40	\$ 53,226.00	\$ 58,306.80	\$ 53,655.00	\$ 309,107.20	22.04%
Other/Commercial	\$ 17,128.40	\$ 36,769.30	\$ 14,611.00	\$ 30,035.95	\$ 19,624.05	\$ 118,168.70	8.43%
Patient	\$ 13,258.80	\$ 16,885.60	\$ 14,580.20	\$ 19,484.60	\$ 6,522.20	\$ 70,731.40	5.04%
Worker's Comp				\$ -	\$ 859.40	\$ 859.40	0.06%
TOTAL	\$ 248,345.80	\$ 329,042.50	\$ 235,869.85	\$ 344,204.55	\$ 244,941.70	\$ 1,402,404.40	100.00%

EMS BILLING
BREAKDOWN -TOTAL COUNT
July 1, 2023 - June 30, 2024
Report as of November 30, 2023

	July 2023	August 2023	Sept 2023	Oct 2023	Nov 2023	Totals	% of Total
Bluecross	12	27	12	20	15	86	5.00%
Intercept	0	3	2	3	0	8	0.47%
Medicare	178	236	172	254	172	1012	58.84%
Medicaid	72	112	59	64	65	372	21.63%
Other/Commercial	17	63	18	35	24	157	9.13%
Patient	16	20	16	25	7	84	4.88%
Worker's Comp			0		1	1	0.06%
TOTAL	295	461	279	401	284	1720	100.00%

CITY OF AUBURN
SPECIAL REVENUE FUNDS REVENUE AND EXPENDITURES
As of November 30, 2023

	1902 Riverwatch	1910 Community Service	1914 Oak Hill Cemeteries	1917 Wellness Grant	1928 Vending	2003 Byrne JAG	2005 MDOT	2008 Homeland Security	2009 PD Evidence Money Deposits	2010 State Drug Money	2011 PD Capital Reserve	2014 Speed Grant	2015 AARP Walkability Grant	2016 Pedestrian Safety	2018 Nat Opioid Settlement	2019 Law Enforcement Training	
Fund Balance 7/1/23	\$ 419,018.01	\$ 7,337.93	\$ 37,205.06	\$ 7,041.18	\$ -	\$ 2,808.57	\$ (862,167.55)	\$ (101,432.52)	\$ 212,779.28	\$ 8,224.66	\$ 31,585.83	\$ 5,736.24	\$ -	\$ 545.31	\$ 212,510.51	\$ (8,205.29)	\$ (27,012.78)
Revenues FY24	\$ 21,227.96	\$ 489.00	\$ 807.70	\$ 3,837.00	\$ 254.70	\$ 3,232.99	\$ -	\$ -	\$ 2,301.00			\$ 8,629.65			\$ 41,251.49		\$ 82,031.49
Expenditures FY24	\$ 148,377.00			\$ 2,105.22	\$ 287.76	\$ 16,957.99	\$ 1,583,159.17	\$ 18,545.68	\$ (2,250.00)	\$ 11,088.63		\$ 8,638.77					\$ 1,786,910.22
Fund Balance 11/30/2023	\$ 291,868.97	\$ 7,826.93	\$ 38,012.76	\$ 8,772.96	\$ (33.06)	\$ (10,916.43)	\$ (2,445,326.72)	\$ (119,978.20)	\$ 217,330.28	\$ (2,863.97)	\$ 31,585.83	\$ 5,727.12	\$ -	\$ 545.31	\$ 253,762.00	\$ (8,205.29)	\$ (1,731,891.51)

	2020 CDBG	2025 Community Cords	2026 State Grant Non-GA Heat Asst	2030 Parking	2037 Bulletproof Vests	2040 Great Falls TV	2041 Blanche Stevens	2043 DOJ Covid 19 Preventative	2044 Federal Drug Money	2047 American Firefighter Grant	2048 TD Tree Days	2051 Project Canopy	2054 EMS Transport Capital Reserve	2059 Distracted Driving	2068 Northern Borders Grant	
Fund Balance 7/1/23	\$ 1,207,031.43	\$ 30,379.80	\$ 25,064.37	\$ 40,215.76	\$ 3,374.73	\$ 20,536.23	\$ 21,618.18	\$ -	\$ 110,525.79	\$ (1,695.00)	\$ 2,213.05	\$ (1,522.60)	\$ 288,581.46	\$ 802.57	\$ 178,046.71	\$ 1,925,172.48
Revenues FY24	\$ 373,347.19			\$ 87,426.50			\$ 350.00		\$ 31,196.49				\$ 2,615.62			\$ 494,935.80
Expenditures FY24	\$ 653,278.23		\$ 9,573.87	\$ 2,378.45	\$ 7,674.97		\$ 990.39		\$ 22,838.43							\$ 696,734.34
Fund Balance 11/30/2023	\$ 927,100.39	\$ 30,379.80	\$ 15,490.50	\$ 125,263.81	\$ (4,300.24)	\$ 20,536.23	\$ 20,977.79	\$ -	\$ 118,883.85	\$ (1,695.00)	\$ 2,213.05	\$ (1,522.60)	\$ 291,197.08	\$ 802.57	\$ 178,046.71	\$ 1,723,373.94

	2071 Com Engage Spec Events	2080 Futsal Court Project	2085 Edna Hodakin Crowley Park	2300 ARPA Grant	2400 NRPA Youth Mentoring	2405 Elmina B Sewall Grant	2500 Parks & Recreation	
Fund Balance 7/1/23	\$ 48,854.00	\$ 25,353.61	\$ 6,053.02	\$ 11,279,077.49	\$ 482.09	\$ 82,000.00	\$ 228,248.69	\$ 11,670,068.90
Revenues FY24				\$ 54,631.53	\$ 17,618.56	\$ -	\$ 140,417.13	\$ 212,667.22
Expenditures FY24				\$ 1,070,276.30	\$ 6,711.12	\$ 12,634.65	\$ 247,325.62	\$ 1,336,947.69
Fund Balance 11/30/2023	\$ 48,854.00	\$ 25,353.61	\$ 6,053.02	\$ 10,263,432.72	\$ 11,389.53	\$ 69,365.35	\$ 121,340.20	\$ 10,545,788.43

	2600 Tambrands II TIF 6	2600 Mall TIF 9	2600 Downtown TIF 10	2600 Auburn Industrial TIF 12	2600 Auburn Plaza TIF 13	2600 Auburn Plaza II TIF 14	2600 Webster School TIF 16	2600 Hartt Transport TIF 19	2600 62 Spring St TIF 20	2600 Minot Ave TIF 21	2600 48 Hampshire St TIF 22	2600 Auburn Memory Care Facility TIF 23	2600 Millbran TIF 24	2600 Futurguard TIF 25	2600 W Shore Landing TIF 26	Total Special Revenues	TIF Totals
Fund Balance 7/1/23	\$ 126,694.39	\$ 806,274.01	\$ 786,690.71	\$ (627,211.49)	\$ 623,092.36	\$ (662,615.38)	\$ 19,435.74	\$ 27,952.81	\$ 1,120.91	\$ 74,350.62	\$ 132,062.18	\$ (28,481.47)	\$ 13,914.35	\$ (76,544.08)	\$ 59,527.65	\$ 14,844,491.91	\$ 1,276,263.31
Revenues FY24																\$ 789,634.51	\$ -
Expenditures FY24		\$ -	\$ 18,157.48	\$ 260,900.00		\$ 105,461.73	\$ 18,036.43		\$ 34,623.23	\$ 14,577.06	\$ 28,622.10	\$ 133,754.34	\$ 21,418.80	\$ 2,619.48	\$ -	\$ 4,458,762.90	\$ 638,170.65
Fund Balance 11/30/2023	\$ 126,694.39	\$ 806,274.01	\$ 768,533.23	\$ (888,111.49)	\$ 623,092.36	\$ (768,077.11)	\$ 1,399.31	\$ 27,952.81	\$ (33,502.32)	\$ 59,773.56	\$ 103,440.08	\$ (162,235.81)	\$ (7,504.45)	\$ (79,163.56)	\$ 59,527.65	\$ 11,175,363.52	\$ 638,092.66



City of Auburn, Maine

Finance Department

www.auburnmaine.gov | 60 Court Street

Auburn, Maine 04210

207.333.6601

To: Phillip Crowell, City Manager
From: Jill Eastman, Finance Director
Re: Financial Reports for November 30, 2023

Attached you will find a Statement of Net Assets and a Statement of Activities and budget to actual reports for Ingersoll Turf Facility for revenue and expenditures as of November 30, 2023.

INGERSOLL TURF FACILITY

Statement of Net Assets:

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets as of November 30, 2023.

Current Assets:

As of the end of November 2023 the total current assets of Ingersoll Turf Facility were \$411,682. This consisted of cash and cash equivalents and interfund receivables.

Noncurrent Assets:

Ingersoll's noncurrent assets are the building, and equipment that was purchased, less depreciation. The total value of the noncurrent assets as of November 30, 2023, was \$34,044.

Liabilities:

Ingersoll had no accounts payable as of November 30, 2023.

Statement of Activities:

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Ingersoll Turf Facility through November 2023 are \$72,602. This revenue comes from sponsorships, programs, rental income and batting cages.

The operating expenses for Ingersoll Turf Facility through November 2023 were \$10,592. These expenses include program costs and capital purchases. Personal and operating costs are now in the Recreation budget.

As of November 2023, Ingersoll has an operating gain of \$62,010 compared to a net gain in October of \$8,789.

As of November 30, 2023, Ingersoll has an increase in net assets of \$63,756.

The budget to actual reports for revenue and expenditures, show the revenue for FY23 compared to FY 22.

Statement of Net Assets
Ingersoll Turf Facility
November 30, 2023
Business-type Activities - Enterprise Fund

	November 30 2023	October 31 2023	Increase/ (Decrease)
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 231,233	\$ 230,792	\$ 441
Interfund receivables/payables	\$ 180,449	\$ 143,554	36,895
Accounts receivable	-	-	-
Total current assets	411,682	374,346	37,336
Noncurrent assets:			
Capital assets:			
Buildings	672,279	672,279	-
Equipment	119,673	119,673	-
Land improvements	18,584	18,584	-
Less accumulated depreciation	(776,492)	(776,492)	-
Total noncurrent assets	34,044	34,044	-
Total assets	445,726	408,390	37,336
LIABILITIES			
Accounts payable	\$ -	\$ -	-
Interfund payable	\$ -	\$ -	-
Total liabilities	-	-	-
NET ASSETS			
Invested in capital assets	\$ 34,044	\$ 34,044	\$ -
Unrestricted	\$ 411,682	\$ 374,346	\$ 37,336
Total net assets	\$ 445,726	\$ 408,390	\$ 37,336

CITY OF AUBURN, MAINE
Statement of Revenues, Expenses and Changes in Net Assets
Ingersoll Turf Facility
Business-type Activities - Enterprise Funds
Statement of Activities
November 30, 2023

	Ingersoll Turf Facility
Operating revenues:	
Charges for services	\$ 72,602
Operating expenses:	
Personnel	-
Supplies	-
Utilities	293
Repairs and maintenance	
Rent	-
Depreciation	-
Capital expenses	8,555
Other expenses	1,744
Total operating expenses	10,592
Operating gain (loss)	62,010
Nonoperating revenue (expense):	
Interest income	1,746
Interest expense (debt service)	-
Total nonoperating expense	1,746
Gain (Loss) before transfer	63,756
Transfers out	-
Change in net assets	63,756
Total net assets, July 1	381,970
Total net assets, November 30, 2023	\$ 445,726

CITY OF AUBURN, MAINE
REVENUES - INGERSOLL TURF FACILITY
Through November 30, 2023 compared to November 30, 2022

REVENUE SOURCE	FY 2024 BUDGET	ACTUAL REVENUES THRU NOV 2023	% OF BUDGET	FY 2023 BUDGET	ACTUAL REVENUES THRU NOV 2022	% OF BUDGET
CHARGE FOR SERVICES						
Sponsorship		\$ 7,025			\$ 1,500	
Batting Cages		\$ 7,340			\$ 2,855	
Programs		\$ 10,772			\$ 12,801	
Rental Income		\$ 47,465			\$ 34,717	
TOTAL CHARGE FOR SERVICES	\$ -	\$ 72,602		\$ -	\$ 51,873	
INTEREST ON INVESTMENTS	\$ -	\$ 1,746		\$ -	\$ 173	
GRAND TOTAL REVENUES	\$ -	\$ 74,348		\$ -	\$ 52,046	

CITY OF AUBURN, MAINE
EXPENDITURES - INGERSOLL TURF FACILITY
Through November 30, 2023 compared to November 30, 2022

DESCRIPTION	ACTUAL			ACTUAL			Difference
	FY 2024 BUDGET	EXPENDITURES THRU NOV 2023	% OF BUDGET	FY 2023 BUDGET	EXPENDITURES THRU NOV 2022	% OF BUDGET	
Salaries & Benefits	See Recreation Budget			See Recreation Budget			\$ -
Purchased Services							\$ -
Programs		\$ 1,744			\$ 4,761		\$ (3,017)
Supplies					\$ 1,641		\$ (1,641)
Utilities		\$ 293					\$ 293
Insurance Premiums	\$ -			\$ -	\$ -		
Capital Outlay	\$ -	\$ 8,555		\$ -	\$ 11,136		\$ (2,581)
	\$ -	\$ 10,592		\$ -	\$ 17,538		\$ (6,946)
GRAND TOTAL EXPENDITURES	\$ -	\$ 10,592		\$ -	\$ 17,538		\$ (6,946)



City of Auburn, Maine

Finance Department

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Auburn, Maine 04210

207.333.6601

To: Phillip Crowell, City Manager
From: Jill Eastman, Finance Director
Re: Arena Financial Reports for November 30, 2023

Attached you will find a Statement of Net Assets and a Statement of Activities and budget to actual reports for Norway Savings Bank Arena for revenue and expenditures as of November 30, 2023.

NORWAY SAVINGS BANK ARENA

Statement of Net Assets:

The Statement of Net Assets lists current assets, noncurrent assets, liabilities and net assets and shows a comparison to the previous month, in this case, October 31, 2023.

Current Assets:

As of the end of November 2023 the total current assets of Norway Savings Bank Arena were (\$1,452,648). These consisted of cash and cash equivalents of \$280,564, accounts receivable of \$26,560, and an interfund payable of \$1,759,972.

Noncurrent Assets:

Norway's noncurrent assets are equipment that was purchased, less depreciation (depreciation is posted at year end). The total value of the noncurrent assets as of November 30, 2023, was \$102,173.

Liabilities:

Norway Arena had accounts payable of \$4,400 as of November 30, 2023.

Statement of Activities:

The statement of activities shows the current operating revenue collected for the fiscal year and the operating expenses as well as any nonoperating revenue and expenses.

The operating revenues for Norway Arena through November 2023 are \$302,384. This revenue comes from concessions, sign advertisements, pro shop lease, youth programming, shinny hockey, public skating and ice rentals.

The operating expenses for Norway Arena through November 2023 were \$347,224. These expenses include personnel costs, supplies, utilities, repairs, capital purchases and maintenance.

As of November 2023, Norway Arena had an operating loss of \$44,840.

As of November 30, 2023, Norway Arena has a decrease in net assets of \$44,840.

The budget to actual reports for revenue and expenditures, with comparison to the same period last year show that revenue for FY23 is \$143,630 more than in FY23 and expenditures in FY23 are \$182,944 more than last year in November.

CITY OF AUBURN, MAINE
Statement of Net Assets
Norway Savings Bank Arena
November 30, 2023
Business-type Activities - Enterprise Fund

	November 30 2023	October 31 2023	Increase/ (Decrease)
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 280,764	\$ 280,564	\$ 200
Interfund receivables	\$ (1,759,972)	\$ (1,899,582)	\$ 139,610
Prepaid Rent			\$ -
Accounts receivable	26,560	144,194	\$ (117,634)
Total current assets	(1,452,648)	(1,474,824)	22,176
Noncurrent assets:			
Capital assets:			
Buildings	58,223	58,223	-
Equipment	517,049	517,049	-
Land improvements	-	-	-
Less accumulated depreciation	(473,099)	(473,099)	-
Total noncurrent assets	102,173	102,173	-
Total assets	(1,350,475)	(1,372,651)	22,176
LIABILITIES			
Accounts payable	\$ 4,400	\$ 998	\$ 3,402
Net OPEB liability	\$ 64,614	\$ 64,614	\$ -
Net pension liability	(52,355)	(52,355)	-
Total liabilities	16,659	13,257	3,402
NET ASSETS			
Invested in capital assets	\$ 102,173	\$ 102,173	\$ -
Unrestricted	\$ (1,469,307)	\$ (1,385,908)	\$ (83,399)
Total net assets	\$ (1,367,134)	\$ (1,283,735)	\$ (83,399)

CITY OF AUBURN, MAINE
Statement of Revenues, Expenses and Changes in Net Assets
Norway Savings Bank Arena
Business-type Activities - Enterprise Funds
Statement of Activities
November 30, 2023

	Norway Savings Arena
Operating revenues:	
Charges for services	\$ 302,384
Operating expenses:	
Personnel	158,318
Supplies	43,940
Utilities	15,578
Repairs and maintenance	15,358
Insurance Premium	-
Depreciation	
Capital expenses	101,600
Other expenses	12,430
Total operating expenses	347,224
Operating gain (loss)	(44,840)
Nonoperating revenue (expense):	
Interest income	-
Interest expense (debt service)	
Total nonoperating expense	-
Gain (Loss) before transfer	(44,840)
Transfers out	-
Change in net assets	(44,840)
Total net assets, July 1	(1,322,294)
Total net assets, November 30, 2022	\$ (1,367,134)

CITY OF AUBURN, MAINE
REVENUES - NORWAY SAVINGS BANK ARENA
Through November 30, 2023 compared to November 30, 2022

REVENUE SOURCE	FY 2024 BUDGET	ACTUAL REVENUES THRU NOV 2023	% OF BUDGET	FY 2023 BUDGET	ACTUAL REVENUES THRU NOV 2022	% OF BUDGET	VARIANCE
CHARGE FOR SERVICES							
Concussions	\$ 16,500		0.00%	\$ 16,500		0.00%	\$ -
Skate Rentals	\$ 6,000	\$ 1,025	17.08%	\$ 6,000		0.00%	\$ 1,025
Pepsi Vending Machines	\$ 2,000	\$ 415	20.75%	\$ 2,000	\$ 265	13.25%	\$ 150
Games Vending Machines	\$ 3,000		0.00%	\$ 3,000	\$ -	0.00%	\$ -
Vending Food	\$ 2,000	\$ 239	11.95%	\$ 2,000	\$ 54	2.70%	\$ 185
Sponsorships	\$ 230,000	\$ 87,398	38.00%	\$ 230,000	\$ 59,865	26.03%	\$ 27,533
Pro Shop	\$ 7,000	\$ 1,677	23.96%	\$ 7,000		0.00%	\$ 1,677
Programs	\$ 20,000		0.00%	\$ 20,000		0.00%	\$ -
Rental Income	\$ 702,000	\$ 200,070	28.50%	\$ 702,000	\$ 70,770	10.08%	\$ 129,300
Camps/Clinics	\$ 50,000	\$ 11,560	23.12%	\$ 50,000	\$ 16,850	33.70%	\$ (5,290)
Tournaments	\$ 50,000	\$ -	0.00%	\$ 50,000	\$ 10,950	21.90%	\$ (10,950)
TOTAL CHARGE FOR SERVICES	\$ 1,088,500	\$ 302,384	27.78%	\$ 1,088,500	\$ 158,754	14.58%	\$ 143,630

CITY OF AUBURN, MAINE
EXPENDITURES - NORWAY SAVINGS BANK ARENA
Through November 30, 2023 compared to November 30, 2022

DESCRIPTION	ACTUAL			ACTUAL			VARIANCE
	FY 2024 BUDGET	EXPENDITURES THRU NOV 2023	% OF BUDGET	FY 2023 BUDGET	EXPENDITURES THRU NOV 2022	% OF BUDGET	
Salaries & Benefits	\$ 291,095	\$ 158,318	54.39%	\$ 291,095	\$ 81,989	28.17%	\$ 76,329
Purchased Services	\$ 136,900	\$ 27,788	20.30%	\$ 136,900	\$ 39,956	29.19%	\$ (12,167)
Supplies	\$ 76,562	\$ 43,940	57.39%	\$ 76,562	\$ 9,590	12.53%	\$ 34,350
Utilities	\$ 267,000	\$ 15,578	5.83%	\$ 267,000	\$ 14,160	5.30%	\$ 1,418
Capital Outlay	\$ 50,000	\$ 101,600	203.20%	\$ 50,000	\$ 18,586	37.17%	\$ 83,014
Rent	\$ -	\$ -		\$ -	\$ -		\$ -
	\$ 821,557	\$ 347,224	42.26%	\$ 821,557	\$ 164,281	20.00%	\$ 182,944
GRAND TOTAL EXPENDITURES	\$ 821,557	\$ 347,224	42.26%	\$ 821,557	\$ 164,281	20.00%	\$ 182,944